

Important Dates

| Action | Date |
|--|---------------------------|
| ScholarOne is open for abstract submission | Thursday, 02 January 2025 |
| Latest date for abstract submission | Monday, 24 February 2025 |
| Authors notified of acceptance of abstracts | Monday, 24 March 2025 |
| 1st drafts due | Monday, 05 May2025 |
| 1st draft reviewer comments returned to authors | Monday, 02 June 2025 |
| 2nd drafts due | Monday, 30 June 2025 |
| 2nd draft reviewer comments returned to authors | Monday, 21 July 2025 |
| Accepted manuscripts due for inclusion with Convention proceedings | Friday, 01 August 2025 |
| Final PowerPoint presentations due | Monday, 06 October 2025 |

Abstract Submission:

Abstracts must be submitted using the SMC 2025 ScholarOne site and will be assigned a manuscript number in the format SMC-NNN-2025. When submitting an abstract for FAST, **select FAST 2025 as the Content Type** on the first page. Note that all submissions on ScholarOne are referred to as “manuscripts” and submissions are subject to the dates shown above.

When submitting an abstract, in addition to the abstract itself, include the following information:

1. Content Type - FAST 2025
2. Corresponding author’s name, email address, and affiliation
3. What topic(s) does your abstract primarily pertain to? You can select more than one topic to describe the intended audience for your paper or presentation. This information will help the committee define tracks for the Conference.

Abstract Requirements

These requirements are important, and acceptance decisions are made based on the quality of the abstract and adherence to these instructions:

- Must be 500 to 1,000 words (exclusive of references)
- Single space in a 12-point font
- Adequately describe the material to be covered in the proposed submission, including relevant references

Submission Method

- Abstracts must be submitted via the ScholarOne system. After successfully submitting their abstract, authors will receive an automatic acknowledgement with a unique manuscript ID. Authors should use this manuscript ID for all future correspondence.

Additional Information Required at the Time of Abstract Submission

- Author Agreement for ALL authors of a manuscript
- Author bio(s) (length approximately 100 words)

Abstracts are due no later than Monday, 24 February 2025.

For questions, please contact publications@sname.org.

For additional information on submission, please visit the SNAME Author Opportunities website www.sname.org/author-opportunities.

To submit an abstract, go to: <https://mc.manuscriptcentral.com/snamesmc2025>